

REQUEST TO TRANSFER STOCK for Registered Shareholders

Please mail this entire form with your certificate(s) to Registrar and Transfer Company, 10 Commerce Drive, Attn. Stock Transfer Services, Cranford, NJ 07016. It is advisable to send the certificate(s) via registered mail, insured for 1.5% of its market value. If you need additional assistance, please call Investor Relations at (800) 368-5948, email us at info@rtco.com or visit our website, www.rtco.com

Description / Name of Stock:

A. Current Owner Information (Please print exactly as it appears on the certificate or account.)

Name

Tax Identification Number/ Social Security Number

B. Signature(s) – Must be signed by all current registered owners or executor, administrator, power of attorney, heirs, etc.

Date: _____

Check here if you also wish to transfer book shares, Dividend Reinvestment and Direct Stock Purchase Plan Shares

Medallion Guarantee: All existing registered owners must have their signatures Medallion Guaranteed by an eligible institution such as a commercial bank, trust company, credit union or brokerage firm that participates in an approved Medallion Program. Please note that a notarization is not acceptable.

C. Shares To Be Transferred - Please indicate the # of shares you wish to transfer or "ALL" if you wish to transfer your entire position. If you hold stock certificates, please submit the originals with this transfer request. If you have lost or misplaced your certificates, an *Affidavit of Loss* must be completed. This form may be obtained from Investor Relations at (800) 368-5948 or via the Internet at www.rtc.com. Note: If less than all the shares are being transferred, a stock certificate for the balance will be issued in the owner's name and returned to the presenter of the transfer request.

_____ **Certificated Shares** to be transferred. *(Original stock certificates must be included with this form.)*

_____ **Dividend Reinvestment Plan Shares** to be transferred.

_____ **Book Entry Shares** to be transferred.

(Please fill in all that apply)

D. New Account Information (Please provide all requested information. Attach additional sheets for multiple accounts if necessary and indicate the specific number of shares to be transferred to each new account. If Transfer on Death ("TOD") registration, only one TOD per account. Please print clearly.)

_____ Name of New Owner(s) *(As you would like it to appear on the account)*

_____ Number of shares to transfer to this account

_____ Name and Date of Trust (if applicable)

_____ Residence Address (Address of Record)

_____ Mailing Address (if different from residence)

_____ Telephone

(NOTE: The above mailing address will be used only for this transfer request.)

E. Substitute W-9 Form (Must be signed by new owner or taxes will be withheld from distributions.)

As a security holder of the above corporation, you must sign and return this certification to exempt you from backup withholding on any payments we may make to you. Please note this will not affect the transfer. Only distributions made on the new certificate will be impacted by the absence of a certified Tax Identification Number or Social Security Number.

Under penalties of perjury, I certify that (1) the number shown below is my correct Tax Identification Number; and (2) I am not subject to backup withholding either because of (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service ("IRS") that I am subject to backup withholding as a result of a failure to report all interest or dividends or (c) the IRS has notified me that I am no longer subject to backup withholding; and (3) I am a U.S. person (including Resident Alien).

Tax Identification Number/Social Security Number: _____

Individual/Sole Proprietor Partnership Corporation Other _____

Signature _____

Date _____

F. Dividend Reinvestment Program (If Available): (Must be signed by new owner(s))

By signing below I (we) hereby acknowledge that I (we) have received and reviewed the Company's Dividend Reinvestment Plan Prospectus and direct that future cash dividends be used to purchase additional shares in the Company through the Company's Dividend Reinvestment Plan Program.

Check the box to the left if you wish to receive a paper stock certificate for this transaction only. Otherwise, your shares will be held in safekeeping in the Dividend Reinvestment Plan.
